

**Meeting Minutes
Lincoln Trail DEIC/PIPC
2-21-06**

Members Present: Kelly Basham, Sherry Brinegar, Beth Carter, Debbie Curry, Patricia Hardin, Betsy Harms, Nannette Johnston, Carol Karn, Renee Lackey, Cynthia Lemons, Judith Leshner, Susan McDowell, Nancy Mitcham, Camille Turner, Bev Vetter, Lavinia Waits

Staff Present: Alicia Dailey, Anne Bolly, Sandra Duverge

Members Not Present: Kathy Fields, Pam Haire, Allison Hardaway, Roberta Hounshell, Katina Johnson, Karen Keen, Kathy King, Sandy Mardis, Pam Shearer, Gay Skaggs, Brenda Tyler, Jennifer Wilcox

Topic	Discussion	Action
First Steps Provider Updates and Q & As	<ol style="list-style-type: none"> 1. Sandra Duverge will hold a Family Orientation in Grayson Co. 3-23 at 9:00 am. Sandra and the other Parent Consultants are experimenting with different formats for the Family Orientation because attendance has been low. 2. The number one issue discussed at the statewide First Steps Provider Forums was inconsistency of First Steps trainings. There has been frequent turnover in the state training coordinator position. 3. Contract renewals will begin in April. New contract will be on the First Steps web site April 1. Jackie Neal in Frankfort has requested that providers turn in their renewals quickly, rather than waiting for the 	<ol style="list-style-type: none"> 1. Parent Consultants are keeping data on what is working and will revise the Family Orientation accordingly. 2. First Steps trainings should become more consistent when the state training coordinator position is filled. 3. All providers should renew their contracts as soon as possible after the forms are available April 1.

	<p>last minute.</p> <p>4. ISCs will not automatically authorize the maximum number of Assessment units. Some children can be assessed quicker than others. If all units are not used, this will appear to OSEP as “under-service.”</p>	<p>4. Providers should estimate the realistic number of units they will need for an Assessment, and communicate this to the ISC.</p>
First Steps Point of Entry Report (POE)	<p>Carol Karn reported and distributed a written summary containing a breakdown by county and age. To date this fiscal year, 231 referrals have been received at the POE. Carol introduced a new ISC, Kelly Basham and a new part-time ISC, Jennifer Wilcox. Carol reported that the POE is doing well making the 45 day timeline from referral to the initial IFSP meeting.</p>	
First Steps Technical Assistance Team Report	<p>Anne Bolly reported that there is a new Part C Coordinator, Meredith Brown.</p>	
Treasurer’s Report	<p>1. Judy Lesher reported. A process needs to be developed so that the treasurer (Judy) can tell what has been paid. Currently, U. of L does not communicate with Judy when bills have been paid. Also, there is still one bill in question from when PINK administered the DEIC grant monies.</p> <p>2. The Budget Committee will decide how to spend remaining grant funds when U. of L. provides the treasurer with a record of available funds.</p>	<p>1. Anne Bolly will check with state staff about the status of the old bill which should have been paid by PINK. Anne will meet with administrative staff at U. of L. WCEC to develop a process so that the DEIC treasurer will have a record of then bills have been paid.</p> <p>2. Follow up at April meeting.</p>
Preschool Issues	<p>1. There are currently three bills regarding</p>	<p>1. All the bills can be viewed at</p>

	preschool in various stages of the legislative process. One bill increases eligibility to all children under 200% of the poverty level. Even though preschool funding increases, the number of children being served increases so the dollars per child does not increase. Another bill is the Ready-Set-Success Fund Act. This bill facilitates partnerships with Ky. Dept of Education and numerous community agencies serving young children.	www.lrc.ky.gov .
	2. Beth Carter distributed samples of speech/language and arts/humanities goals which were aligned with the Ky. Standards benchmarks.	
Parent Feedback and Ideas	None reported	
Community Transition Process Meeting	Nannette Johnston and Nancy Mitcham reported on a meeting at the Anderson County RTC facilitated by Brenda Mullins introducing the concept of Community Transition Agreements. These agreements would cover all children birth through 6 years of age. The idea is to build upon the current First Steps to Preschool Interagency agreements (IAs). The DEICs would rewrite the IAs to make them county specific, and take them to each county Community Early Childhood Council (CECC). Pilot projects are scheduled this year, and all communities should have agreements in place by '07.	The Lincoln Trail DEIC/PIPC voted to continue using our current IA, which is inclusive of all 8 counties in the Lincoln Trail District. The DEIC/PIPC will proceed with its annual review of the IA. The DEIC/PIPC will not proceed with the new Community Transition Agreements unless everyone involved receives further training, and unless there is a mandate to participate. A representative of the DEIC/PIPC (Nancy Mitcham) will contact Representative Lynn to voice the DEIC/PIPCs opposition to this bill.

	House Bill 355 (BR319) will fund this, and is currently in the Health and Welfare committee. It is sponsored by Ada Wagner, David Floyd, and Stephen Nunn.	
Annual Review of the Lincoln Trail Interagency Transition Agreement (IA)	Nancy Mitcham, Beth Carter, Lavinia Waits, Nannette Johnston, and Anne Bolly volunteered to serve on a workgroup to review and update the IA.	Volunteers will meet 4-18, 8-12:00 at Hardin County Bd. of Ed. A copy of the revisions will be emailed to members and will be reviewed at the April DEIC/PIPC meeting.
Local First Steps Assistive Technology Storage	After reviewing costs of a temperature controlled storage facility, it was decided that the DEIC/PIPC could not afford this expense. Sherry Brinegar volunteered space at CCSHCN one day a month to drop off and pick up equipment. Anne Bolly volunteered to transport the equipment to and from EnTech	Cindy Lemons will talk to EnTech to get an inventory list and to ask about a van for transporting items. Anne will discuss these options at the next PSC Quarterly meeting.
NCR Transition Forms	First Steps Pages A, H, and J are on 2-copy NCR paper to that the PSC can give the preschool representative copies of the transition IFSP at the transition conference. This will serve as the required preschool documentation that they have participated in the transition conference. PSC shall bring these forms to the transition conference.	Preschool representatives took several copies in case the PSC forgets to bring a copy. Anne will train PSCs on the use of the NCR forms, and distribute them at the next PSC Quarterly meeting.
Child Find	Community physicians need to be targeted for child find. Hardin county pediatricians could be targeted at regularly scheduled luncheon at Hardin Memorial. Two issues to focus on when talking with physicians	Sherry Brinegar will check with Dr. Dow, Chief of Pediatrics at Hardin Memorial, about speaking at a luncheon. Nannette will distribute the double-sided flyer with contact information about First

	are not telling parents to “wait and see, they’ll grow out of it” when a parent has a developmental concern, and not writing a prescription for ST, preschool, etc. The tear-off baby posters will be distributed to area pediatricians.	Steps and preschool at the April meeting. Nannette will check into community TV forums and report back at the April meeting.
Grants	Sherry Brinegar reported on the availability of mini-grants for agency activities such as parenting classes. The ARC has a grant to increase family-to-family services. The ARC can pay for families to attend training, and pay for respite while the family attends the training. For more information, contact Sherry at Sherry.Brinegar@ky.gov .	Sherry will update the DEIC/PIPC on grant funding at the April meeting.

Next Meeting April 18, 2:00 till 4:00 pm Eastern Daylight Time
Board Room, Hardin County Board of Education
65 W.A. Jenkins Road, Elizabethtown

(An informal First Steps Q & A Session will be held 1:00 till 2:00 prior to the meeting.)